

INTERREG VA ITALY-MALTA CROSS-BORDER COOPERATION PROGRAMME 2014-2020

“MOVE ON” PROJECT - MOBILITÀ TRANSFRONTALIERA ATTRAVERSO L’EROGAZIONE DI VOUCHER” -

Project Code: C2-2.2-112 – CUP Code: G77H20001510004

PUBLIC NOTICE FOR THE SELECTION OF 25 CROSS-BORDER MOBILITY VOUCHER BENEFICIARIES FOR THE WORKING PLACEMENT INTERNSHIP

Publication Date: 06 December 2021

PROVIDED THAT

the Società Consortile (Consortium Company) Ass.For.SEO a.r.l., hereinafter referred to as Ass.For.SEO, as Lead Partner (Main Beneficiary) of the "MOVE ON" project, funded by the "INTERREG V-A Italy Malta 2014-2020 Cross-border Cooperation Programme" - Public Notice 2/2019 "targeted call"- in the context of Axis 2 (Promoting the competitiveness of the cross-border area) - Investment priority 8.e (Integrating cross-border labour markets, including cross-border mobility, joint local initiatives for employment, information and consultancy services and joint training) - Specific objective 2.2 (Promote the mobility of workers in the cross-border area through the creation of networks) - with HERMES Corporation Limited (Malta) that is co-beneficiary Partner of the project:

CONSIDERING THAT:

- with the EC Decision C (2015) 7046 of 12 October 2015 under the "European Territorial Cooperation" objective, the "INTERREG VA Italy-Malta cooperation programme" was adopted for the 2014-2020 programming period, with the support of the European Regional Development Fund
- in the framework of the Public Notice 2/2019 "targeted call" for the presentation of cooperation projects with a "one step" procedure under priority Axes I, II, III of the INTERREG V A programme Italia Malta, Ass.For.SEO on 08/08/2019 submitted the “MOVE ON” project jointly with the Maltese project partner HERMES Corporation Limited;
- with DDG no. 584 / SV 6 DRP of 29/09/2020 the rankings lists relating to the specific objectives 2.2, 3.1, 3.2 of the aforementioned Public Notice 2/2019 were ratified and the project "MOVE ON", Cod. PROG- C2-2.2-112, Lead Partner Ass.For.SEO, project partner HERMES Corporation Ltd (Malta) was declared eligible for funding;



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- as required by art. 9 "Selection procedure" of the Public Notice 2/2019, the Managing Authority of the INTERREG V-A Italy Malta Cooperation Programme, Sicily Region Regional Planning Department - Service 6 - European Territorial Cooperation, with note no. Prot. 12593 of 15/10/2020 - Notification of the ratification of the final ranking list- communicated to the Consortium Society Ass.For.SEO the admission to financing of the project "MOVE ON" Cod. PROG- C2-2.2-112;

- On 04/12/2020 the grant agreement was signed between Ass.For.SEO and the Planning Department of the Sicily Region, as Managing Authority of the INTERREG V - A Italy - Malta 2014-2020 Cooperation Programme.

WHEREAS:

- Ass.For.SEO is responsible for the management of the project, which provides for the drafting of a public notice for the selection of beneficiaries for cross-border mobility vouchers as well as the development of specific tools useful for this purpose;

- that it is necessary to proceed with the selection of the beneficiaries for the cross-border mobility vouchers to implement the project activities;

ISSUES

the present public notice for the assignment of no. 25 Mobility vouchers for the activation of internships aimed at the cross-border job placement of young people and newly graduates, residing in Malta, in companies (micro, small and medium-sized) operating in Sicily in the following sectors:

- Blue economy;
- Health and quality of life;
- Environment protection;
- Services for sustainable tourism.

The Vouchers will have a duration of six months and an all-inclusive individual gross value of 12,000.00 Euros. Similarly, the Italian lead partner Ass. For. SEO. will issue a similar Public Notice for the assignment of no. 75 Vouchers for the activation of cross-border work placement internships by young people and newlt graduates, residing in Sicily, in companies (micro, small and medium-sized) operating in Malta in the same above mentioned sectors.



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REGULATORY REFERENCES

- REGULATION (EU) No 1303/2013 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 17 December 2013 laying down common provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund, the European Agricultural Fund for Rural Development and the European Maritime and Fisheries Fund and laying down general provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund and the European Maritime and Fisheries Fund and repealing Council Regulation (EC) No 1083/2006;
- REGULATION (EU) No 1301/2013 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 17 December 2013 on the European Regional Development Fund and on specific provisions concerning the Investment for growth and jobs goal and repealing Regulation (EC) No 1080/2006
- EU Regulation no. 1299/2013 of the European Parliament and of the Council of 17 December 2013 containing specific provisions for the support of the European Regional Development Fund to the European Territorial Cooperation objective called the Regulation (ETC) aimed at supporting cooperation between neighbouring regions to promote regional development integrated between neighbouring regions having sea and land borders in two or more Member States or between neighbouring regions in at least one Member State and a third country on the external borders of the Union other than those covered by the programmes under the external financing instruments of the Union.
- COMMISSION DELEGATED REGULATION (EU) No 240/2014 of 7 January 2014 on the European code of conduct on partnership in the framework of the European Structural and Investment Funds.
- COMMISSION REGULATION (EU) No 1407/2013 of 18 December 2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to de minimis aid. COMMISSION DELEGATED REGULATION (EU) No 481/2014 of 4 March 2014 supplementing Regulation (EU) No 1299/2013 of the European Parliament and of the Council with regard to specific rules on eligibility of expenditure for cooperation programmes art no. 1-7.
- COMMISSION REGULATION (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty
- REGULATION (EU, Euratom) 2018/1046 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012
- Directive 2014/24 / EU of the European Parliament and of the Council of 26 February 2014 on public procurement and which repeals Directive 2004/18 / EC, published in the Official Gazette L 94/65 of 28 March 2014. COMMISSION REGULATION (EU) No 1407/2013 of 18 December 2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to de minimis aid - Decision of the European Commission C (2015) no. 7046 of 12 October 2015, with which the "INTERREG VA Italy



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Malta Cross-border Cooperation Programme for the period 2014-2020" has been approved for the Community structural intervention of the European Regional Development Fund (ERDF) within the framework of the objective European Territorial Cooperation in Italy and Malta (CCI: 2014TC16RFCB037).- INTERREG V-A Italy-Malta Cooperation Programme and in particular the articulation of the Axes in relation to financial allocations and physical progress as reported in the performance framework of Priority Axes I, II and III.- Government Resolution of the Sicily Region no. 246 of 5 July 2018 which definitively approves the Management and Certification Authorities of the INTERREG V-A Italy-Malta Cooperation Programme.- DDG. n. 381 / SV DRP of 27 July 2018 which approves the "The functions and procedures for the Management Authority and the Certification Authority (Si.Ge.Co.)", the "Guidelines on first level controls" and its annexes and the " Manual for reporting the expenses incurred under the INTERREG VA Italy-Malta Cooperation Programme ".- DDG no. 346 / A VII DRP of 11/07/2018 which approves the audit trails concerning Axes I, II, III and IV of the INTERREG V-A Italy Malta Programme. Regulations, 2019 - ADMINISTRATIVE JUSTICE ACT(Cap. 490) ... Official publication: The Malta government gazette; Publication date: 07/05/2019 Public Procurement Regulations (S.L. 601.03), which replaced the Public Contracts Regulations of 2010; the Public Procurement of Entities operating in the Water, Energy, Transport and Postal Services Sectors Regulations (S.L. 601.05), which replaced the similarly named regulations of 2005; the Public Procurement of Contracting Authorities or Entities in the fields of Defence and Security Regulations (S.L. 601.07); and the Concession Contracts Regulations (S.L. 601.09)

- Public Procurement Regulations, 2016 (Legal Notice 352/2016) as amended by Legal Notices 155, 233 of 2017, 26 of 2018, 176 of 2018, 263 of 2018, 195 and 301 of 2019 and 196 of 2020 and Act XXVIII of 2018 and XXI of 2020)
- Partnership Agreement (PA) between the European Commission and Malta which sets out the National Authority's plans on how to use funding from the European Structural and Investment Funds between 2014 and 2020. The Partnership Agreement outline each country's strategic goals and investment priorities, linking them to the overall aims of the Europe 2020 strategy for smart, sustainable and inclusive growth MANUAL OF PROCEDURES FOR PROJECTS IMPLEMENTATION COHESION POLICY 2014 – 2020 MALTA GUIDE TO BENEFICIARIES.
- Public Notice 02/2019 “Targeted Call” for the presentation of cooperation projects with the “one step” procedure under priority Axes I, II, III of the INTERREG V - A Italia Malta programme; The General Data Protection Regulation (GDPR) (EU) 2016/679 and the Data Protection Act (DPA), Cap. 586 of the Laws of Malta.
- REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)



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- Covid provisions (non-exhaustive list) Legal Notice 43 of 2020 (Running of times in the event of closure of Government Departments) ;
- Legal Notice 61 of 2020 (Subject to Order, Suspension of running of any legal and judicial times and of any other time limits)
- Legal Notice 62 published on 13th March 2020, amends the Minimum Special Leave Entitlement Regulations, (S.L. 452.101);
- Legal Notice 63 of 2020 (Obligation of Quarantine, persons arriving from any country).
- Legal Notice 65 of 2020 (Closure of Courts and suspension of running of legal and judicial times)
- Malta Enterprise Incentives (Postponement of Payment of Taxes/ Cash Grants).

It should be noted that subsequent modification of the aforementioned provisions, as well as any subsequent or subsequent health recalls, will apply to the country following the voucher operation, meaning here.

ART. 1 OBJECT OF THE PUBLIC NOTICE

Axis II of the Italy-Malta cooperation programme intends to "Promote the competitiveness of the cross-border area" and, through Specific Objective 2.2, "Promote the mobility of workers in the cross-border area through the creation of networks". Consistent with this specific objective, the MOVE ON project offers the opportunity for the recipients of the project, for the Maltese side, to carry out a job placement internship in Sicilian companies operating in the following sectors:

- Blue economy;
- Health and quality of life;
- Environment protection;
- Services for sustainable tourism.

The purpose of this Notice is to select 25 beneficiaries resident in Malta to whom to assign Vouchers for work mobility in Sicily, lasting six months and to be concluded no later than the 30 September 2022, for an individual all-inclusive gross amount of 12,000.00 euros.

ART. 2 AVAILABLE RESOURCES

The Notice is funded with resources equal to € 300,000.00, under the "MOVE ON project (Cod. PROG- C2-2.2-112) selected for funding by the Managing Authority of the INTERREG VA Cooperation Programme Italy Malta, Sicily Region - Regional Planning Department - Service 6 - European Territorial Cooperation with DDG



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no.584 / SV 6 DPR of 29/09/2020 and transmitted with notification value by note no, prot.12593 of 15/10/2020.

ART. 3 RECIPIENTS

Young people and/or newly high school graduates, of both sexes, aged between 18 and 29 years as well as disadvantaged people of any age, residing in Malta at the date of publication of the call, can participate for the assignment of the mobility vouchers if they are unemployed.

The same person cannot request more than one Mobility Voucher for the purpose of this public notice. In the event of multiple requests attributable to the same candidate, only the last received request will be evaluated in the first useful evaluation timeframe.

ART. 4 REQUIREMENTS FOR PARTICIPATION IN THE SELECTION

Those who, at the date of publication of the notice, meet the following general and specific minimum requirements, under penalty of exclusion, can participate in the selection.

General requirements

1. Being between 18 and 29 years old (30 years not completed) or without age limits in the case of a disadvantaged person;
2. be resident in Malta;
3. for non-EU citizens, in addition to the above requirements, be in compliance with the residence permit.

Specific requirements

1. Having obtained one of the following that allows access to the University:
 - Undergraduate Diploma;
 - Undergraduate Certificate;
 - VET Higher Diploma;
 - Foundation Degree.
2. be unemployed;
3. have a knowledge of the Italian language, oral and written, equal to level A2 of the self-assessment grid relating to the "Common European Framework of Reference for Languages", referred to in Annex 3 of the Notice. Knowledge of the English language will be required only for foreign participants.



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ART. 5 STRUCTURE OF THE INTERVENTION

The intervention supports the implementation of job placement internships in Sicilian micro, small and medium-sized enterprises, selected through an expression of interest procedure, operating in the priority sectors in the Italy - Malta Programme strategy indicated below:

- Blue economy;
- Health and quality of life;
- Environment protection;
- Services for sustainable tourism.

The applicant will be entitled to indicate in his/her application one or more of the sectors of reference for carrying out the job placement internship.

The performance of the activity will be formalized in the Voucher Granting Act, which will be signed by the beneficiary of the Voucher and by the provider company before the start of the mobility.

The job placement internship will be carried out by means of an Agreement signed between the granting body and the hosting company (selected through an expression of interest procedure), as well as a Personal Training Plan, signed by the granting subject, by the hosting company and the beneficiary of the voucher, with the indications for the duration of the daily and weekly internship hours, the allowance, the insurance guarantee, the planned activity, which will be attached to the Agreement.

The activity carried out must be certified by keeping specific monthly registers with the calendar of weekly activities (place of work, days and times) which must be countersigned by the tutor referring to the host company, by the young person who carries out the job placement internship and by the tutor of the hosting institution, as well as through an interim report and a final report.

In order to receive the payment of the voucher (equal to the all-inclusive gross amount of Euro 12,000) for each beneficiary, the completion of the job placement internship must be proven as stated in art. 6 (Duration of the Voucher) and art. 8 (Financial contribution).

ART. 6 DURATION OF THE VOUCHERS AND MINIMUM COMMITMENTS REQUIRED

The Vouchers will have a duration of 6 months and provide for an expected commitment for the entire period of 120 days (calculated taking into account 20 working days per month) and 720 hours (calculated taking into account 6 working hours per day).

The expected monthly commitment by the beneficiary is 20 days per month and 120 hours per month (with an average presence of 6 hours and in any case not exceeding 8 hours per day).



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The implementation of an internship for a number of days/hours equal to at least 90% of the expected commitment both over the entire 6-month period (i.e. 108 days and 648 hours) and on a monthly basis (i.e. 18 days and 108 hours) determines both the realization of the same and the recognition of the entire amount of the voucher of € 12,000 gross.

Below these thresholds and until the completion of an internship for a number of days/hours greater than or equal to 60% of the expected commitment, both over the 6-month period and on a monthly basis, the internship will be considered completed but will be applied a pro-rata reduction of the amount corresponding to the number of days/hours not completed.

The realization of an internship for a number of days/hours lower than 60% (i.e. number of days lower than 72 and number of hours lower than 432 over the six-month period) determines both the non-realization of the internship and the non-recognition of the full amount of the voucher of € 12,000 gross, with consequent revocation.

By way of example, refer to the following Table 1.

Table 1

	Minimum days that must be insured during the internship period (calculation made taking into account 20 working days per month)	Minimum number of hours that must be insured during the internship period (calculation made taking into account 6 working hours per day)
For the entire 6-month period	120	720
For single month	20	120
Minimum conditions for not revoking the voucher (calculated on a 6-month basis)	72	432
Minimum conditions for not incurring a pro-rata curtailment (calculated over 6 months)	108	648
Minimum conditions for not incurring a pro-rata curtailment (calculated over 1 month)	18	108



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Any reductions and/or non-recognitions will be valued taking into account the average monthly value of the voucher, equal to € 2,000 according to the provisions of this article, regardless of the payment methods.

For the purposes of calculating the duration of the internship activities, in order not to incur pro-rata reductions, compulsory abstentions due to maternity, illness or any impediment duly documented and approved by the granting body at its sole discretion, which have made it impossible to do carrying out the internship activity, are excluded.

In case of absence for the above reasons, promptly communicated and adequately justified, formally accepted at the sole discretion of Hermes Corporation LTD, the period of absence may not be considered for the purpose of counting the days and monthly hours useful for the payment and consequent payment of the amount of the voucher but may be recovered, subsequently, with consequent extension of the internship, without prejudice to the deadline indicated below.

The mobility period must in any case be concluded no later than 30 September 2022.

At the end of the mobility period, a certificate of participation will be issued.

ART. 7 MOBILITY SUPPORT

To the selected candidates' mobility will be ensured adequate assistance and support through the MOVE ON information desk and the placement and tutoring actions provided throughout the entire duration of the mobility project.

In particular, travel expenses (prepaid return ticket to/from Sicily for each trainee) as well as accident insurance and third-party liability insurance will be guaranteed to the candidate workers (recipients of the Vouchers).

ART. 8 FINANCIAL CONTRIBUTION

The financial contribution to mobility for each candidate selected through this Notice will be paid exclusively by bank transfer on a monthly basis upon acquisition of the documentation referred to in Article 5, as well as within the terms and in compliance with the provisions of the Voucher Granting Act and of the Training Plan that will be signed with Hermes Corporation LTD before the mobility starts.



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Payment methods:

Table 2

Month I	Month II	Month III	Month IV	Month V	Month VI
€ 800,00	€ 1.000,00	€ 1.200,00	€ 3.000,00	€ 3.000,00	3.000,00

The participant who, for each month of activity, registers its presence and the performance of the activity envisaged by the signed Voucher Granting Act and Personal learning plan, will be entitled to the payment of the total monthly amount of the voucher, in compliance with the provisions of art. 6 (Duration of the Voucher).

It should be noted that the amount of the voucher, as determined above, up to the gross amount of € 12,000.00, is to be considered inclusive of the costs of food, accommodation, local transport and any other charge relating to the fulfilment of the voucher itself, with the sole exclusion of the provisions of art. 7 (Support for Mobility).

ART. 9 TAXATION

The monthly allowances are by nature taxable in Malta as it would constitute income falling under the provisions of Article 4(1)(g) of the Income Tax Act (Chap 123 Laws of Malta), in so far as it is provided to the applicants and the amount of which is connected to the time spent by the applicant engaged in the work placement.

However, article 20(2) of S.L.123.16 (Double taxation relief on taxes on income with the Republic of Italy Order) specifically states that:

“(2) Payments which a student or trainee who is or was formerly a resident of a Contracting State and who is present in the other Contracting State solely for the purpose of his education or training receives for the purpose of his maintenance, education or training shall be exempt from tax in that other Contracting State, provided that such payments are made to him from outside that other Contracting State.”



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ART. 10 METHODS AND TERMS FOR SUBMITTING APPLICATION

The application form must be submitted by completing the online form to which the link indicated below refers to:

<https://form.jotform.com/213322810490345>

until the online procedure is completed, attaching, as indicated in the form itself, through the guided procedure, the following documents:

- 1) Curriculum Vitae in English and in Italian signed and drawn up exclusively using the European format attached to this Notice ([Annex 1](#)):

It is advisable to fill in the CV as detailed as possible (to fill in, refer to the instructions for filling in the Europass Curriculum Vitae - [Annex 2](#)) to facilitate the work of the Commission and allow it to evaluate:

- The level of knowledge of the Italian language (for the self-assessment to be included in the CV, refer to the self-assessment grid relating to the "Common European Framework of Reference for Languages" - [Annex 3](#));
 - Past professional experiences in Malta and/or abroad;
 - Training experiences in Malta and/or abroad;
- 2) Copy of a valid document (ID card or passport) for expatriation is required
 - 3) Certificate of Residence
 - 4) For non-EU citizens only, copy of the residence permit
 - 5) Certificate relating to the state of disability or the status of "Disadvantaged Person" issued by the competent offices
 - 6) Unemployment status certificate issued by the competent offices
 - 7) Certificate of Diploma obtained at the Higher Secondary Education (MQF level 5)
 - 8) Certificate of Doctoral Degree/Master's Degree/Post-graduate Diploma/Post-graduate Certificate/Bachelor's Degree (MQF level 6/7/8)

Upon completion of the application procedure and electronic submission, the candidate will receive a copy of the own application form by e-mail, confirming the successful completion of the application process. This application form must be downloaded, signed and returned, under penalty of exclusion, exclusively via e-mail, with the subject "Italy/Malta 2014-2020 Programme - MOVE ON Project. Notice for a cross-border mobility voucher" to the following address:



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info@hermesjobs.com

The selection and evaluation procedure, as per art. 11, will be carried out in three monthly periods, until the available resources are exhausted, as indicated below:

- 1st evaluation: applications received via e-mail no later than 06 January 2022
- 2nd evaluation: applications received via e-mail no later than 06 February 2022
- 3rd evaluation: applications received via e-mail no later than 06 March 2022

Applications received after the 06rd of March 2022, which is the closing date of the Procedure, will not be taken into consideration for the purposes of the evaluation.

Applications received after the closure of the first evaluation period (06 January 2022) will be evaluated based on the availability of residual resources. We will promptly report through communication on the project website that the available resources have been exhausted with the consequent cancellation of the subsequent application evaluation period.

In view of the limited amount of the available resources, a timely submission of the application is recommended.

ART. 11 GROUNDS FOR INADMISSIBILITY

Applications will be considered inadmissible:

- Received after the deadlines indicated in Article 10 of this Notice.
- Requests from an ineligible recipient who does not meet the general and specific requirements referred to in Article 4 of this Notice.
- Presented with forms other than those attached to this Notice, incomplete with respect to the information requested (non-exhaustive compilation of all sections), without the required attachments, not duly signed or sent in a manner that does not comply with the provisions of Article 10.

Art.12 SELECTION PROCEDURE

The selection procedure for assigning the 25 vouchers provided by this Notice, up to the amount of available financial resources, will be entrusted to one or more examining commissions made up of three members and appointed by Hermes Corporation LTD.

The evaluation operations will be structured as follows:



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- a. Assessment of the admissibility and eligibility of applications. The Commission first checks the conditions of admissibility and eligibility to evaluate the applications. The Commission will assess at its sole discretion whether to proceed to regularize the applications that present errors or omissions not constituting falsehoods. The application form not signed by the final beneficiary will be excluded. The regularization must take place according to the procedures and within the peremptory term indicated in the regularization request, which will be sent via e-mail. Any clarifications or additions that the Commission may request regarding the documentation submitted must also be provided by e-mail.
- b. Assessment of merit carried out based on the indicators in Table 2, with a maximum attributable score of 75 points.
- c. Motivational interview, with a maximum attributable score of 25 points.

Table 2

CRITERIA	Elements of appreciation of the criterion	Maximum score
Age between 18 and 29 years old	18 years old=20 points 19 years old=19 points 20 years old= 18 points 21 years old=17 points 22 years old=16 points 23 years old=15 points 24 years old= 14 points 25 years old=13 points 26 years old=12 points 27 years old =11 points 28 years old up to 29 not completed=10 points	20 points
Date of the Diploma (MQF level 5)*	Diploma obtained in the last 12 months = 20 points Diploma obtained in the last 13 to 23 months = 18 points Diploma obtained in the last 25 to 36 months = 16 points Diploma obtained in the last 37 to 48 months = 14 points Diploma obtained in the last 49 to 60 months = 12 points More than 60 months = 10 points	20 points



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Disadvantaged person	5 points	5 points
Knowledge of the Italian language from level B1	A2= 2 points B1= 3 points B2= 4 points C1/C2= 5 points	5 points
Professional experience in Malta or abroad	From 0 to 6 points	6 points
Educational experiences	Doctoral Degree = 6 points Master's Degree/Post-graduate Diploma/Post-graduate Certificate = 4 points Bachelor's Degree = 3 points	6 points
Motivation	From 0 to 12 points	12 points
TOTAL		75 points

*** Prior the date of publication of the Notice**

The minimum score required to access the next interview phase is 45 points.

Based on the score obtained, candidates who have achieved the minimum score of 45 will be admitted to the subsequent evaluation phase in the maximum number of 50 candidates, equal to twice the mobility vouchers available.

In the event of an equal score between two or more candidates, the priority in the ranking is established based on gender with priority assigned to women. In the event of further equality, the date and the time of receipt of the e-mail of candidacy will be taken in consideration to verify the order of arrival of the applications and who applied earlier.

Admitted candidates will be invited via e-mail for an interview, to be held online, which will focus on the following aspects:

- Motivation
- Expectations
- Responsibility
- Knowledge of the Italian language

Failure to attend the selection interview may lead to exclusion from the selection process, at the sole discretion of Hermes Corporation LTD.

The maximum score attributed to the motivational interview will be 25 points.

The maximum total score that can be attributed to each candidate is 100 points.



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Candidates that achieve an evaluation score equal or higher than 60 points, out of the total of 100 points that can be attributed, equal or higher than 45 on the CV and application assessment and equal or higher than 15 on the interview, will be considered eligible.

Mobility vouchers will be financed in order of ranking, up to the attribution of the whole amount of available resources.

Once the verification of the admissibility and eligibility conditions and the evaluation of the applications have been completed, the Commission draft the lists and rankings, indicated below:

- a) list of applications excluded due to ineligibility or inadmissibility of the application or failure to achieve the minimum admission score;
- b) ranking of suitable candidates, with the following specifications:
 - suitable to be financed
 - suitable that cannot be financed due to unavailability of resources;

In the event of a tie between two or more candidates, the priority in the ranking is established based on gender with priority assigned to women and in the event of further equality the order of arrival of the application form will be taken into consideration, verifying the date and the time of receipt of the e-mail of application.

ART. 13 NOTIFICATION AND PUBLICATION OF THE RANKING LIST

Candidates successfully positioned in the ranking list will receive an e-mail notification of admission to the Voucher.

The ranking list of eligible candidates that are going to be funded, of those who are eligible but who are not going to be funded due to unavailability of resources and the list of those excluded due to inadmissibility or ineligibility of the application or failure to achieve the minimum admission score will be published on the project site and on the other sites provided by the Italy - Malta Programme.

ART. 14 HOW TO START AND GRANT VOUCHERS

Candidates, usefully placed in the ranking, will receive notification via e-mail of the admission to the voucher, together with the Voucher Granting Act which must, within 5 days from the date of receipt of the e-mail, return signed to Hermes Corporation LTD, as formal acceptance of the assignment.



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Hermes Corporation LTD, in case of renunciation or forfeiture from the candidates, will have the right to proceed with the scrolling of the ranking by simple communication to the new candidates successfully placed, until all the resources are exhausted.

By signing the Voucher Granting Act, under penalty of revocation of the provision, the beneficiaries commit to:

- proactively collaborate to the placement operations and sign the Personal Learning Plan before starting the internship;
- start the job placement internship within a maximum of 30 days from the notification of admission.

Failure to sign the Voucher Granting Act and further contracts, or failure to depart within the peremptory terms indicated, has the effect of waiving the voucher, with consequent exclusion of the beneficiary from the admission list and possible scrolling of the same.

ART. 15 OBLIGATIONS OF HOST TRAINERS (RECIPIENTS)

By signing the Mobility Voucher Granting Act, the recipients expressly assume the following obligations:

- guarantee regular presence at the host Sicilian company for the entire duration of the mobility voucher (6 months);
- activate the mobility vouchers according to the methods and times provided for in the Voucher Granting Act;
- indicate in the Voucher Granting Act the details of the bank account held by the beneficiary for the payment of the voucher;
- carry out the approved mobility project in a timely and complete manner and according to the timing indicated in the Voucher Granting Act and in the Personal Learning Plan;
- send the documentation required for the delivery and reporting of vouchers according to the times and methods defined in the Voucher Granting Act;
- not to make changes or variations to the contents of the approved mobility project without the prior authorization of Hermes Corporation LTD. The modification or variation of the mobility project is excluded for variations or modifications that distort the essential characteristics of the project and/or compromise the validity of the approved mobility project;
- send all the necessary documentation to prove the actual implementation of the professional placement internship no later than ten days after the end of the same;
- collaborate with Hermes Corporation LTD and the partner of the MOVE ON Project, Ass. For.SEO, as well as with the Managing Authority of the Italy-Malta Cooperation Programme and other Authorities in charge of any control required according to the relevant legislation;



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- produce the required documentation (for example Interim Reports and Final Report) and provide all the data relating to the implementation of the mobility project necessary for the implementation of the project monitoring system according to the timing and methods established in the Voucher Granting Act and in the Personal Learning Plan;
- collaborate in the monitoring, evaluation, and cross-border mobility's follow-up activities as well as in the dissemination activities envisaged by the MOVE ON project.

ART. 16 VOUCHER DELIVERY METHOD

The payment of the mobility voucher will exclusively consist of bank transfers to the account of the beneficiary of the voucher, which must have her/his name. Hermes Corporation LTD, according to the indications of the Managing Authority of the Italy Malta Programme, will make any pro-rata deductions to the amount of the voucher if the work placement internship has not been 90% completed. In case the work placement internship does not reach at least 60% of completion, as stated in Art. 6, the entire amount of the voucher will not be recognized by the Managing Authority and consequently by Hermes Corporation LTD, and the trainee will have to return, upon first request, the full amount of the Vouchers possibly already received.

Hermes Corporation LTD reserves the right to take legal action in the event of non-fulfilment of the refund of the sums paid and not due, in addition to the additional costs inherent to the recovery itself.

ART. 17 MODIFICATION AND RE-MODULATION OF THE VOUCHER

Any changes or variations to the contents of the approved mobility project must be submitted in writing to the prior authorization of Hermes Corporation LTD. The modification or variation of the mobility project is excluded for variations or modifications that distort the essential characteristics of the project and/or compromise the validity of the approved mobility project.

ART. 18 CHECKS AND AUDIT

In compliance with the Community, National and Regional legislation adopted for the implementation of the Italy-Malta 2014/2020 Programme, the recipient of the grant will be subject to verification operations during the implementation of the project, by personnel appointed by Hermes Corporation LTD, the Sicily Region, the offices of the European Commission, the European Court of Auditors, or other external entity.

The original documentation produced during the project (application documentation and declarations, documentation of granting the voucher and any further declarations, Personal Learning Plan, documentation relating to the delivery and reporting of the voucher, copies of registers attendance and reports) must be kept by the recipient of the contribution for 5 years following the closure of the project.



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ART. 19 FORFEITURE AND REVOCATION OF THE VOUCHER

Without prejudice to the provisions of the criminal law in case of the release of false declarations, production of false documents or use of the same, the beneficiary loses the granted Voucher, if the checks carried out reveal the untruthfulness of her/his substitutive declarations' contents.

The forfeiture entails the obligation to return any sums received and the payment of legal interest accrued from the time of delivery of the voucher until the day of return.

The granting of the Voucher is also subject to revocation, after warning to fulfil within 15 days, in the event the beneficiary does not fulfil the Granting Act's provisions and subsequent contracts.

The granting of the Voucher is also subject to revocation, subject to notice to comply within 10 days, in case of non-fulfillment by the recipient of the provisions of the Granting Act and in the Personal Learning Plan and in the subsequent contracts and additional obligations also provided for in reference to the documentation referred to in Article 10.

Furthermore, Hermes Corporation LTD has the unquestionable right to revoke the voucher in case of absences and/or delays by the recipient that prejudice its realization, and consequent recognition by the recipient of the Managing Authority, of at least 60% of the assets and consequent accrual of the amount of the voucher determinable in accordance with the provisions of Art. 6.

ART. 20 INFORMATION AND REQUESTS FOR CLARIFICATION REGARDING THE NOTICE

Questions and requests for clarification regarding this Notice may be sent to the following e-mail address:

faq2@moveon-italiamalta.it

starting from the day following that of publication and by the fifteenth day from the expiry date of each evaluation period. The required clarifications will be provided within five days from the closing date of the assessment period.

An answer will be given publishing specific clarifications in the FAQ section of the project website.

The information activity will also be carried out at the MOVE ON desk located in Sliema, Triq Saint Vincent 7, SLM 1048, tel. +356 2718 1517, from Monday to Friday, from 09.00 to 13.00

In consideration of the current socio-health situation, such activities in the presence can only take place by appointment.



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ART. 21 SAFEGUARD CLAUSES

Hermes Corporation LTD reserves the right, at its sole discretion, to revoke, modify or cancel this Public Notice if it deems it appropriate for reasons of public interest. In this case the requesting subjects cannot claim rights towards the Society.

ART. 22 RESPONSIBLE FOR THE PROCEDURE

According to the law and subsequent amendments, the person in charge of the procedure is the Legal Representative of the Hermes Corporation LTD.

ART. 23 COMPETENT COURT

Any dispute, controversy or claim arising out of or relating to this contract or the breach, termination or invalidity hereof that cannot be amicably settled between the parties shall be subject to the exclusive jurisdiction of the courts of Malta.

ART. 24 PROCESSING OF PERSONAL DATA

All personal data that HERMES will possess upon completion of this Notice will be treated in compliance with the EU Reg. 2016/679. The processing of such data will be based on principles of correctness, lawfulness, and transparency and in compliance with safety standards. The data provided when participating in this notice will be processed as indicated in the information provided in the application form.

We inform you that the proponent's provision of the required data to access the funding covered by this Notice is essential for the proper completion of the application evaluation procedure and that failure to provide it could result in the proponent's failure to include it.

ART. 25 PUBLICATION AND ATTACHED DOCUMENTATION

This Notice will be published, together with the attachments, on the project website <https://www.moveon-italiamalta.it> and on the sites of the Italy - Malta Programme.

From the project website it will be possible to download the Notice forms.



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ATTACHMENTS

1. Annex 1 Curriculum Vitae model in the European format in English and Italian languages
2. Annex 2 Instructions for completing the Europass Curriculum Vitae
3. Annex 3 Language self-assessment grid relating to the "Common European Framework of Reference for Languages"



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